



# ASSISTANT FINANCIAL ACCOUNTANT - FRADLEY

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something  
GREAT

## **Precision. Engineered. Through our people, products and service.**

IMI Precision Engineering is a world leader in motion and fluid control technologies. Wherever precision, speed and engineering reliability are essential; we deliver exceptional solutions which improve the productivity and efficiency of our customers' equipment.

As a business, we aim to UNDERSTAND our customers' challenges. We then CONNECT our products, people and expertise in order to DELIVER exceptional service and solutions. These IMPROVE the performance of our customers' machinery. We call this Engineering GREAT, and we deliver it to customers through a world-class portfolio of high performance products, through close partnerships and problem-solving, and through a global network of support which ensures reliable local delivery, all over the world.

Engineering GREAT is our vision – help us get there.

### **Job Purpose**

Reporting to the Financial Accountant the job holder will be responsible for supporting all key Financial Accounting requirements.

### **Key duties will include:**

- Monthly intrastat/EEC Sales returns (multiple entities)
- Cashbook and bank account reconciliations and intercompany reconciliations
- Foreign currency hedging claims
- Assisting with preparation of VAT returns
- Assisting with the preparation of annual corporation tax pack
- Assisting with internal & external audit work
- Weekly sales and orders analysis
- National statistics returns

### **What we're looking for**

- Studying towards a recognised accounting qualification, study assistance will be provided.
- Strong IT skills, notably excel
- Ability to interact well with others
- Analytical capability to identify issues through interpretation and interrogation
- Good attention to detail
- Experience in VAT and Intrastat preparation
- Working knowledge of cash book and bank account reconciliations

**Closing date: 1 December 2017**

## **Find out more**

**Please send an up-to-date CV with cover letter and current salary details to:**

Claire Longdon – Human Resources Co-ordinator

Norgren Limited – Blenheim Way, Lichfield, Staffs, WS13 8SY

Telephone:- 01543 265427, internal 6427, or email – askhr@norgren.com

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